How to... Create Your FSA ID

Go To https://fsaid.ed.gov/npas/index.htm

Create a New FSA ID

An FSA ID gives you access to Federal Student Aid's online systems and can serve as your legal signature.

Only create an FSA ID using your own personal information and for your own exclusive use. You are not authorized to create an FSA ID on behalf of someone else, including a family member. Misrepresentation of your identity to the federal government could result in criminal or civil penalties.

To create your own personal FSA ID, enter answers for the questions below and select CONTINUE.

Important: When you are done click the CANCEL button to clear your data, even if you did not finish creating your FSA ID. Just closing your browser window or going to another website may not be enough to prevent other people using this computer from seeing your information until the session expires.

Step 1: Enter your Log-in Information

Provide your e-mail address, and a unique username and password. Please note the e-mail address you choose can only be linked to one FSA ID. Parents and students must use a separate e-mail address when creating an FSA ID.

Create an FSA ID	Manage My FSA ID

Please enter your:

E-mail

Confirm E-mail

Username

Password

✔ Numbers ✔ Uppercase Letters ✔ Lowercase Letters ✔ Special Characters ✔ 8-30 Characters ☐ Show Text

Confirm Password

CONTINUE ›

Step 2: Enter your Personal Information

Provide your Social Security Number, date of birth, and name. Click "Continue".

Personal Identification Information

To apply for an FSA ID, complete the information below and select CONTINUE.

I understand that I will be required to certify that the information that I provide to obtain an FSA ID is true and correct and that I am the individual who I claim to be. If I am not that person who I claim to be, I understand that I am not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I may be fined, sent to prison for not more than five years, or both.

Identity | Profile | Review & Confirm | Done

* Required

Social Security Number * ___ - __ - ____
☐ Show Text

Date of Birth * mm/dd/yyyy

First Name, Middle Initial, Last Name *

CANCEL   ‹ PREVIOUS   CONTINUE ›

Step 3:

Link Your PIN to Your FSA ID (Optional)

If you already have a Federal Student Aid 4-digit PIN that was used previously, it may be linked to your FSA ID. Type the same PIN that was used for your FAFSA in the space provided. This allows you to immediately use your FSA ID on any of the ED websites that require an FSA ID. Click "Verify".

If you do not link your PIN to your FSA ID, your information will need to be confirmed with the Social Security Administration (SSA) which takes 1 -3 days. During this time you may use the FSA ID to sign an original FAFSA, but nothing else. Once your information is verified, you will receive an e-mail indicating that the process is complete. At that time, you will be able to use your FSA ID to fully access your financial aid information. Click "Continue Without PIN".

Link Your PIN to Your FSA ID

Enter your Federal Student Aid PIN below and select VERIFY to link it to your FSA ID. If you do not remember your PIN, select Help for more details or use the Forgot My PIN link.

By linking your PIN to your FSA ID, you will be able to use your new FSA ID with all FSA systems immediately.

If you don't remember your PIN or the answer to your PIN challenge question, then select CONTINUE WITHOUT PIN. We will send your information to the Social Security Administration (SSA) for confirmation. This takes 1-3 days. You will receive an e-mail when the match is complete. You can sign and submit an original FAFSA with your new FSA ID right away. For access to most other FSA systems, you must wait for SSA confirmation.

Identity | Profile | Review & Confirm | Done

* Required

Social Security Number: ***-   PIN *
Date of Birth: Forgot My PIN
First Name, Middle Initial, Last Name:

                                                VERIFY

CANCEL   ‹ PREVIOUS   CONTINUE WITHOUT PIN ›

Entering Profile Information

Step 4: In this page you will be entering various fields of information about yourself. You will need to come up with a username and password that you can easily remember. This will become your new login information for your FSA ID. Include your email, mailing address, and phone number. Click "Continue".

Profile Information

Enter the additional information to complete your profile. Review the information and make sure it matches exactly with an officially issued ID. Mistakes can cause delays or problems with the disbursement or repayment of financial aid.

Identity	Profile	Confirm & Verify	Done

+ Personal Information

E-mail	⬛⬛⬛⬛⬛⬛
Confirm E-mail	⬛⬛⬛⬛⬛⬛
Username	⬛⬛⬛
Password	⬛
	✔ Criteria Met ☐ Show Text
Confirm Password	⬛⬛
Mailing Address	
City, State, Zip Code	[ ] [– ▾] [ ]

Would you like to register your mobile phone number to reset your password and retrieve your username?

○ Yes, I would like to register my mobile phone for account recovery.

By selecting this option, you agree to receive text messages on your mobile phone and confirm you have reviewed and agree to the terms. Message and data rates may apply.

○ No, I do not want to register my mobile phone for account recovery.

Note: You can register at any time by managing your FSA ID.

Mobile Phone	
Confirm Mobile Phone	
Alternate Phone	
Language Preference	⦿ English ○ Español

CANCEL   **CONTINUE ›**

Step 5:

Security Questions- For security purposes, provide answers to five challenge questions. These questions are for you to answer in case you forget your username or password. Choose questions that you will remember later on. These questions will need to be answered in order to recover your account. Click "Continue".

Challenge Questions And Answers

Challenge questions and answers are used to retrieve your username or password if you forget them and to unlock your account. Please provide the four required challenge questions and answers below and select CONTINUE.

Identity	Profile	Confirm & Verify	Done

Please note that challenge questions and answers are not case sensitive.

Challenge Question 1	Select Your Question
Answer 1	
	☐ Show Text
Challenge Question 2	Select Your Question
Answer 2	
	☐ Show Text
Challenge Question 3	Create Your Own Question Here
Answer 3	
	☐ Show Text
Challenge Question 4	Create Your Own Question Here
Answer 4	
	☐ Show Text

Optional Question 5 — Would you like to provide an 8-digit code to use to access your loan balances over the phone?
◉ Yes   ○ No

Phone Access Code
☐ Show Text

CANCEL   ‹ PREVIOUS   CONTINUE ›

Step 6:

Submit your FSA ID Information - Agree to the terms and conditions. Click "Continue".

Read before you proceed.

By submitting this application, you agree not to share your FSA ID with anyone. The security of your FSA ID is important because it can be used to

- electronically sign Federal Student Aid documents
- access your personal records, and
- make binding legal obligations.

If your FSA ID is lost or stolen, you also agree to

☐ I certify that the above information is correct & accept the terms & conditions

CANCEL   ‹ PREVIOUS   CONTINUE ›

Verify your email address (this is optional but helpful). By verifying your email address, you can use your email address as your username when logging into certain ESD websites. This verification also allows you to retrieve your username or password, or reset your password without answering challenge questions. Click "Continue".

Verify Your E-mail

An e-mail containing a secure code was sent to your e-mail address on file. Important: If you're accessing your e-mail via the Web, **make sure to open a separate browser tab or window**. If you did not receive an e-mail, you can request a new secure code .

Enter the Secure Code

Enter the secure code below and select CONTINUE to verify your e-mail address. After you verify your e-mail address, you can use it as your username when logging in.

Note: It may take a few minutes for the e-mail to arrive. Check your junk folder if you cannot find the message in your inbox. Some e-mail providers require that you add an e-mail address to your address book before you can receive any e-mail from that address. To ensure that our messages can be delivered to your inbox, enter our originating e-mail address, FSA-ID@ed.gov into your address book.

| Identity | Profile | **Review & Confirm** | Done |

* Required

Secure Code *   [   ] ⊙

CANCEL   CONTINUE WITHOUT VERIFYING   CONTINUE ›