TRINE UNIVERSITY

Financial Aid Office
(800) 347-4878
(260) 665-4511 (Fax)

2023-24
Verification Worksheet

INDEPENDENT STUDENT WORKSHEET - STUDENT INFORMATION

Your FAFSA was selected for a process called verification (Required by Federal Regulation CFR Title 34, Part 668). Trine University will be comparing your FAFSA with documents you provide. If there are differences between your FAFSA information and documents provided, the Office of Financial Aid may make corrections to your FAFSA. Every time you submit a FAFSA you have a chance of being selected for verification. Please submit all requested verification documentation for processing within 45 days of initial request. It may take a minimum of 2-3 weeks after ALL documents are submitted for review.

Submitting documents after 45 days may affect financial aid awards offered due to limited funding.

Student Name (print)	Student ID

STEP 1) Student Marital Status

Are you, the student, married?

☐ Yes   ☐ No

If yes, please provide the date you were married: _____

STEP 2) Household Information

List individuals who are considered part of the student's household. Individuals can include:

- Student attending Trine University.
- Your spouse (if married).
- Your/your spouse's children if (a) you provide more than 50% of their support from July 1, 2022 to June 30, 2023 or (b) not supporting 50%, but child would be required to provide parental information if they completed the 2022-23 FAFSA.
- Other people only if they live with you and you will provide more than 50% of their support between July 1, 2022 and June 30, 2023.

Full Name	Relationship to Student	Age	Name of College & Degree Program (If enrolled at least half-time between 7/1/22 and 6/30/23)
	Self		Trine University
	☐ Spouse ☐ Child ☐ Other:		
	☐ Spouse ☐ Child ☐ Other:		
	☐ Spouse ☐ Child ☐ Other:		
	☐ Spouse ☐ Child ☐ Other:		
	☐ Spouse ☐ Child ☐ Other:		
	☐ Spouse ☐ Child ☐ Other:		
	☐ Spouse ☐ Child ☐ Other:		

STEP 3) Tax Forms and Income Information

If you are married and filed married filing separately, both you and your spouse must submit the requested documentation. If the actions taken by you and your spouse differ, please send the documentation corresponding to each action taken.

CHECK ONE	IF YOU:	REQUIRED STUDENT ACTION:
	Filed 2021 Tax Return and used the IRS Data Retrieval Tool on the FAFSA	1) Submit all 2021 W2s
	Filed 2021 Tax Return and **did not** use the IRS Data Retrieval Tool on the FAFSA	1) Submit a copy of your 2021 IRS Tax Return Transcript or a signed IRS Form 1040 including all filed schedules 2) Submit all 2021 W2s
	Filed 2021 Amended Tax Return and used the IRS Data Retrieval Tool on the FAFSA	1) Submit a signed copy of your Amended 2021 Federal Tax Return (IRS Form 1040-X) 2) Submit all 2021 W2s
	Filed 2021 Amended Tax Return and **did not** use the IRS Data Retrieval Tool on the FAFSA	1) Submit a signed copy of your Amended 2021 Federal Tax Return (IRS Form 1040-X) 2) Attach a copy of your 2021 IRS Tax Return Transcript or a signed copy of your IRS Form 1040 including all filed schedules 3) Submit all 2021 W2s
	Filed a 2021 Foreign Tax Return or had foreign income in 2020	1) Provide an English translation of the foreign wages/income documents. If you filed a Puerto Rican tax return, provide a signed copy of your 2021 Puerto Rican Individual Income tax return (does not need to be translated).
	Worked in 2021 and **did not** file a 2021 Tax Return	1) Submit all 2021 W2s or list source(s) and amount(s) earned if W2s were not provided. Source: Amount: 1 _____ 1 _____ 2 _____ 2 _____ 3 _____ 3 _____ 2) Submit a Verification of Non-Filing (VNF) from the IRS. https://www.irs.gov/forms-pubs/about-form-4506-t
	Did not work in 2021 and did not file a 2021 Tax Return	1) Submit a Verification of Non-Filing (VNF) from the IRS. https://www.irs.gov/forms-pubs/about-form-4506-t

STEP 4) Signature

By signing this worksheet, I certify that all the information reported is complete and correct. I understand if I purposely give false or misleading information on this worksheet I may be fined, sentenced to jail, or both. I am also granting the Office of Student Financial Aid permission to update the FAFSA through the Federal Aid online correction tool to match the values on this and other verification documents I have or will provide. I understand ALL documents must be submitted 3 weeks prior to the last day of the semester to avoid loss of funding.

Electronic signatures are not accepted.

_____   _____
Student Signature (required)   Date

_____   _____
Spouse Signature (If married)   Date